

Soudobé dějiny / Czech Journal of Contemporary History – Guidelines for Contributors

1. The articles published in the journal vary somewhat in length. Typically, they have approximately 30 pages¹ they should not be shorter than 10 pages and longer than 50 pages. The reviews should be 4–10 pages long, although in exceptional cases longer reviews would be accepted as well. Annotations are normally 1–2 pages long. No specific restrictions are placed on contributions intended for *Prague Chronicle*.
2. The fee paid to authors is in general between 200 and 300 CZK (depending on the quality of the contribution) per printed page² for the articles; 300 CZK per printed page for the reviews. For the fees to be processed and paid, we need the following information: permanent address of the author, date of birth (personal identification number for the Czech and Slovak authors) and bank account number.
3. Please send the manuscripts in electronic form to the email address smetana@usd.cas.cz.
4. If at all possible, please use footnotes rather than endnotes.
5. When quoting from an archival collection, please use the following form of reference: the name and location of the archive [if quoting from the same source repeatedly, the abbreviation commonly used for the archive is sufficient], name and signature of the fund [collection], document number, name and/or description.
6. When quoting from publications, please use the following form of reference: **Monograph:** Name of the author [in this order: SURNAME /in capital letters/, given name /initial(s) only if quoted more than once/] – co-authors [following the same pattern]: *Title: Subtitle* [in italics]. Place of publication, publisher year of publication, page(s) quoted [if applicable]. **Paper published in a volume of proceedings:** Author/authors of the paper [written as above]: Title: Subtitle. In: Editor of the volume [similar as for the author of monograph] (ed.): *Title: Subtitle of the volume*. Place of publication, publisher year of publication, pagination, page quoted. **Article in a journal:** Author of the article [written as above]: Title: Subtitle. In: *Name of the journal*, volume, number (year), pagination, page quoted. **Article in a newspaper/magazine:** Author of the article [written as above]: Title: Subtitle. In: *Name of the newspaper/magazine*, date of issue, pagination, page quoted.
7. Please enclose a summary of 15–30 lines in length together with your article.
8. For reviews, please include information about the author(s) [translator(s), editor(s), author(s) of preface and afterword, illustrator(s)] of the publication under review and other publication data [publisher, edition/series, indexes, bibliographies etc.].
9. In the short information about yourself as an author, please include the following: year of birth and a brief summary of your scholarly activities [current position, areas of specialization, your key published works with the place and year of publication].
10. The authors of texts published in the *Czech Journal of Contemporary History* are entitled to receive a complimentary copy (two copies in case they have published an article) of the relevant issue of the journal. The complimentary copy will either be sent by mail or can be picked up in the editorial office of the journal.

¹ In this context, the standardized page numbers 1 800 characters including spaces.

² Two printed pages are usually equal to three pages as defined in footnote 1.